ANNEX 3 (number ranges)

ATTENTION: If your shipment numbers increase significantly and the repetition of shipment numbers within a short period of time is foreseeable, please contact your sales representative **Clause 3.3.2 of the GENERAL CONTRACTUAL CONDITIONS PERTAINING TO THE TRANSPORTATION OF PARCELS AND WARENPOST –MERCHANDISE SHIPMENTS applies**. The same shall apply if the agreed products / services change and this thus has an effect on the number ranges. If required, this respectively updated appendix number ranges can be posted to the sender.

You can find your number ranges in your personal menu of the Post & DHL Business Customer Portal under "Vertragsdaten" (contract data). There you can determine the scope of your number ranges, i. e. the number of shipments per year already assigned to you through your number range.

CUSTOMER DATA   DD.MM.YYYY

Customer:	Max Mustermann GmbH
	Musterallee.,
	12345 Musterstadt
Customer number:	1234567890
Contractual number:	98765432

Overview of your contractually agreed shipping products, billing numbers and number ranges

These are required to generate unique tracking numbers from shipping logistics systems or to obtain the shipping materials pre-printed DHL Group.

NUMBER RANGE

Services

Billing number	Customer code	No. Range from	No. Range to
DHL PAKET			
1234567890 01 01	123456	12345600000C	12345699999C
1234567890 01 02	456789	45678900000C	45678999999C
DHL RETOURE			
1234567890 07 01	123456	12345600000C	12345699999C
1234567890 07 03	456789	45678900000C	45678999999C
DHL PAKET International			
1234567890 53 02	CC1234	CC12340000CDE	CC12349999CDE
Warenpost			
1234567890 62 01	123456	12345600000C	12345699999C

KEY*

Billing Number: The billing number is a 14-digit character string. It is composed of the customer number, the settlement procedure (=product) and the attendance. The correct spelling is without spaces or special characters (all 14 characters directly one after the other).

Example:

Billing number	=	Customer number	+	Settlement Procedure	+	Attendance
0123456789 01 01	=	0123456789	+	01	+	01

Settlement Procedure: Settlement Procedure are the products that are used for shipping.

Attendance: The so-called attendance is a two-digit numeric (00 to 99) or alphanumeric (AA to ZZ) character string. It is assigned by the sales department. For each DHL product (so-called settlement procedure), a customer can use one or more attendances. It is therefore recommended to keep the number of attendances variable when configuring the interface. The attendances enable the subdivision of settlements, for example, according to locations, seasonal business or different conditions.

List of Settlement Procedures	Settlement Procedure	List of Settlement Procedures	Settlement Procedure
DHL Paket national	01	DHL Paket International	53
DHL Paketmarke	01	DHL Paketmarke International	53
DHL Paket produktionsbasierte Abrechnung	01	DHL Retoure International	53
DHL Retoure	07	DHL Europaket	54
DHL Retoure Online	07	DHL PAKET Connect	55
DHL Retoure mit Abholung und Label	08	Warenpost International	66
Warenpost National	62		